

Audit and Corporate Governance Committee

Date: **Friday, 16th November, 2007**

Time: **10.00 a.m.**

Place: **: Committee Room 1, Shirehall,
Hereford.**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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**County of Herefordshire
District Council**

AGENDA

for the Meeting of the Audit and Corporate Governance Committee

To: Councillor ACR Chappell (Chairman)
Councillor GFM Dawe (Vice-Chairman)

Councillors MJ Fishley, JHR Goodwin, R Mills, RH Smith and AM Toon

	Pages
1. APOLOGIES FOR ABSENCE To receive any apologies for absence.	
2. NAMED SUBSTITUTES(IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
4. MINUTES To approve and sign the Minutes of the meeting held on 19 October 2007.	1 - 6
5. UPDATE ON COMMUNITY NETWORK UPGRADE AND CRITICAL 1 RECOMMENDATIONS IN USE OF CONTRACTORS IN ICT SERVICES To consider a report which responds to the request made by the committee at its meeting on 19 th October for an update on the current position regarding the timetable on review of the Community Network contract and in relation to the four critical recommendations set out in paragraph 11 of the Update number two on the interim assurance report 07/08.	7 - 10
6. UPDATE ON ACTION IN THE SPECIAL REPORT - GOVERNANCE IMPROVEMENT PLAN To consider a report which complements the update provided by the Director of Resources in the Special Report on the Corporate Governance Improvement Plan.	11 - 14
7. PROGRESS REPORT NO.2 - DIRECTOR OF RESOURCES' SPECIAL REPORT To provide the Audit & Corporate Governance Committee with a second update on progress with implementing the action plan agreed by Cabinet in response to the Director of Resources' special report on financial governance issues in ICT & Customer Services.	15 - 28
8. IMPLEMENTATION OF RECOMMENDATIONS ARISING FROM	29 - 30

SPECIAL INVESTIGATION

To consider a report by the Head of Planning Services and the Head of Highways and Transportation on information requested by the Committee.

9. REVIEW OF THE SCHEME OF DELEGATION, BUDGET AND POLICY PROCEDURE RULES, FINANCIAL PROCEDURE RULES AND CONTRACT PROCEDURE RULES 31 - 112

To formally refer proposed revisions to the Constitution to the Audit & Corporate Governance Committee for consideration in line with the resolution made by Council on 2nd November 2007.

10. REVISED AUDIT PLAN 2007/08 113 - 122

To submit a revised Audit Plan for 2007/08 to the Audit and Corporate Governance Committee.

11. REPORT OF THE INDEPENDENT REVIEW

To consider the report and the recommendations of the Head of Legal and Democratic Services regarding the outcome of the independent review undertaken by Mr Ian Crookall (*to follow*).

INDEPENDENT REVIEW OF ICT AND THE COUNCIL'S FINANCIAL AND CONTRACTUAL ARRANGEMENTS

To consider the outcomes and recommendations of the Independent Review into ICT Services carried out by Mr Ian Crookall, who was nominated by the Chief Executive of the Local Government Association.

EXCLUSION OF THE PUBLIC AND PRESS

In the opinion of the Proper Officer, the next item will not be, or is likely not to be, open to the public and press at the time it is considered.

RECOMMENDATION:

That the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act as indicated below.

12. REPORT OF THE INDEPENDENT REVIEW

To consider the report and the recommendations of the Head of Legal and Democratic Services regarding the outcome of the independent review undertaken by Mr Ian Crookall (*to follow*).

This item discloses information, which is likely to reveal the identity of an individual.